

Joe Lombardo  
Governor



Nevada Department of  
**Public Safety**  
DEDICATION PRIDE SERVICE

George Togliatti  
Director

Kristen Defer  
Deputy Director

## Director's Office

555 Wright Way  
Carson City, Nevada 89711  
Telephone (775) 684-4808 - Fax (775) 684-4809

### Nevada Committee on Testing for Intoxication (COTI) Notice of Workshop to Solicit Comments on Proposed Regulations

**Tuesday, September 1, 2026**

**9:00am-10:30am**

**Microsoft Teams Meeting**

[Join Teams Here](#)

**Meeting ID: 211 044 853 689 957 / Password: 5nV3fq9z**

**Dial in: +1 833-779-7795**

**Conference ID: 819 268 738#**

The Committee on Testing for Intoxication (COTI) is proposing amendments to certain regulations of Chapter 484C of the Nevada Administrative Code.

The purpose of the Workshop is to receive comments from all interested persons on the following general topics:

A. Proposed amendments to NAC 484C.020, 030, 060, 100, 110, 130, and 140.

**NOTE:** Any agenda item may be taken out of order; items may be combined for consideration; items may be pulled or removed from the agenda at any time; and discussion relating to an item may be delayed or continued at any time. The Workshop presenter will indicate when live public comment will be taken and, within his/her discretion, may allow for public comment on individual agenda items.

**PUBLIC COMMENT:** Public comments are welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

**WRITTEN COMMENT PROCEDURE:** Members of the public who wish to participate may do so by providing written public comment to the following email address: [sbryant@da.washoecounty.gov](mailto:sbryant@da.washoecounty.gov). For inclusion or reference in the record of this workshop,

please include your full name and contact information. Written submissions must be received by the COTI on or before 7:00 AM seven (7) calendar days from the Workshop date. The COTI may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

**DISABILITY ACCOMMODATIONS:** We are pleased to make reasonable accommodations for members of the public with a disability and wish to participate. The COTI will make reasonable accommodation for attendees with disabilities. Please notify the COTI of your request for reasonable accommodation in writing no later than five (5) working days before the Workshop via email to [sbryant@da.washoecounty.gov](mailto:sbryant@da.washoecounty.gov) or in writing, at Committee for Testing on Intoxication, c/o Nevada Office of Traffic Safety, 107 Jacobsen Way, Carson City, NV 89711.

A copy of all materials relating to the Workshop may be obtained by visiting the website of the Nevada Office of Traffic Safety at <https://ots.nv.gov> or by contacting COTI, 107 Jacobsen Way, Carson City, NV 89711. Members of the public who would like additional information about the proposed regulations may contact (775) 337-5751, or via e-mail to [sbryant@da.washoecounty.gov](mailto:sbryant@da.washoecounty.gov).

*This is a public meeting. In conformance with NRS 241.020(4), I, Shannon M. Bryant, on behalf of the Committee on Testing for Intoxication, posted or caused the posting of this Notice on or before Monday, August 17, 2026, 9:00 am, at the following locations:*

**Office of Traffic Safety** – 107 Jacobsen Way, Carson City, NV 89711

**Office of Traffic Safety Website** – <http://ots.nv.gov>

**Nevada Public Notice Website** – <https://notice.nv.gov>

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### Nevada Committee on Testing for Intoxication (COTI)

#### SMALL BUSINESS IMPACT STATEMENT

EFFECTIVE DATE OF REGULATION:  
Upon filing with the Nevada Secretary of State

#### Background:

NAC 484C provides for the establishment of the Committee on Testing for Intoxication (COTI), the procedures for certification of forensic analysts of alcohol, and the certification and maintenance of preliminary breath testing devices, evidential breath testing devices, and ignition interlock devices.

The proposed amendments to NAC 484C update the requirements for certification and recertification of forensic analysts of alcohol to align with current education and training methods without lowering the standards for the analysts to be certified or recertified. The amendments further make changes to the requirements of an operator of breath testing devices and the records to be maintained by agencies to align with current practices and technologies and eliminate unnecessary, redundant procedures that no longer apply given modern instrumentation.

#### Description of Solicitation:

Comments were solicited through four workshops held on September 26, 2023, April 24, 2024, June 6, 2024, and July 18, 2024. No public comments were submitted on record or in writing during the workshop. Notices for the public workshops were posted on the public website of the Office of Traffic Safety: <https://ots.nv.gov/>; the Nevada Public Notice website: <https://notice.nv.gov/>. Physical notice of the workshops were posted at the Nevada Office of Traffic Safety, 107 Jacobsen Way, Carson City, NV 89711.

**Does the proposed regulation impose a direct and significant economic burden upon a small business or directly restrict the information, operation or expansion of a small business? (NRS 2338.0608(1))**

No, the proposed regulation amendments do not impose a direct or significant economic burden upon a small business or directly restrict the information, operation or expansion of a small business.

**How was that conclusion reached?**

The COTI used informed, reasonable judgement in determining that there would not be an impact to small business due to the nature of the regulation changes for NAC 484C. The COTI determined that small business would not be impacted in any way due to the fact that the revision of NAC 484C only impacts local law enforcement agencies and forensic laboratories in a manner that provides for efficiencies for the certification and recertification of forensic analysts of alcohol, certification of operators of breath instruments, certification and maintenance of preliminary and evidential breath instruments, and recordkeeping of breath testing activities. The only affected operations are law enforcement agencies operating breath testing instruments and law enforcement laboratories conducting testing of breath specimens, employing forensic analysts of alcohol, and maintaining breath testing instruments. No businesses of any size are affected by the proposed amendments.

I, Shannon M. Bryant, Chair of the Committee on Testing for Intoxication, certify that, to the best of my knowledge or belief, a concerted effort was made to determine the impact of the proposed regulation on small business, and that the information contained in the statement above is accurate. (NRS 2338.0608(3))



\_\_\_\_\_  
Signature

\_\_\_\_\_  
August 10, 2026

Date

Joe Lombardo  
Governor



Nevada Department of  
**Public Safety**  
DEDICATION PRIDE SERVICE

George Togliatti  
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Sheri Brueggemann  
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## Director's Office

555 Wright Way  
Carson City, Nevada 89711  
Telephone (775) 684-4808 - Fax (775) 684-4809

### Nevada Committee on Testing for Intoxication (COTI)

#### Notice and Agenda

**Tuesday, September 1, 2026**

**9:00am-10:30am**

**Microsoft Teams Meeting**

[Join Teams Here](#)

**Meeting ID: 211 044 853 689 957 / Password: 5nV3fq9z**

**Dial in: +1 833-779-7795**

**Conference ID: 819 268 738#**

*The Committee may take action on items marked "Discussion / For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may be combined for consideration by the Committee at the discretion of the Chair. Items may be pulled or removed from the agenda at any time.*

#### **AGENDA**

- 1. CALL TO ORDER (Non-Action Item)**
- 2. ROLL CALL, CONFIRM QUORUM, AND GUEST INTRODUCTIONS (Non-Action Item)**
- 3. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the COTI elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
- 4. Public Legislative Workshop (Discussion/Possible Action Item)** – The COTI members will hold a Legislative Workshop for possible regulatory changes to NAC Chapter 484C as they pertain to certification/recertification of Forensic Analysts of Alcohol, requirements for a separate checklist for evidentiary breath instrument operators, and related regulations. The proposed amendments are attached to this agenda. Possible action may include the decision to continue the rulemaking process; decision to approve the proposed amendments and move forward with a public hearing for their official adoption; or rejection of the proposed amendments.
- 5. SETTING OF REGULAR MEETINGS OF THE COTI (Discussion/Possible Action Item)** – The COTI members will discuss setting regular meetings of the COTI on a periodic basis. Possible action

may include approval of setting a regular meeting frequency, continued discussion of the issue for later meetings, or disapproval of setting regular meetings.

- 6. POSSIBLE FUTURE AMENDMENT TO NAC 484C.120 (Discussion Only/Non-Action Item)** – The COTI members will discuss possible amendments to NAC 484C.120 revolving around the 90-day periodic calibration requirement and whether there is any evidence-based reason for the 90-day period.
- 7. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the COTI elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
- 8. ADJOURNMENT (Discussion / For Possible Action)**

*This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Shannon M. Bryant, on behalf of the Committee on Testing for Intoxication, posted or caused the posting of this agenda on or before 9 a.m., August 27, 2026, at the following locations:*

**Office of Traffic Safety** – 107 Jacobsen Way, Carson City, NV 89711  
**Office of Traffic Safety web site** – <http://ots.nv.gov>  
**Nevada Public Notice Website** – <https://notice.nv.gov>

*Pursuant to NRS 241.020(3)(c), a copy of supporting materials for the meeting may be obtained by contacting Shannon M. Bryant, Chair, Committee on Testing for Intoxication at (775) 337-5751, 1 S. Sierra Street, Reno, NV 89501 or [tsrp@washoecounty.gov](mailto:tsrp@washoecounty.gov)*

*We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Committee on Testing for Intoxication at (775) 337-5751. Twenty-four (24) hour advance notice is requested.*



## Meeting Minutes (Draft) Nevada Committee on Testing for Intoxication (COTI)

|                          |                                                                   |                                                                              |
|--------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------|
| Attendance               | DATE                                                              | Tuesday, June 3, 2026                                                        |
|                          | TIME                                                              | 9:00-10:30 am                                                                |
|                          | METHOD                                                            | Teams Teleconference<br>Meeting ID: 282 835 872 510<br>Call in: 984-204-1608 |
|                          | RECORDER                                                          | Lindsay Saner, Kimley-Horn and Associates, Inc.                              |
| Appointed Voting Members |                                                                   |                                                                              |
| Shannon Bryant, Chair    | Nevada Transportation Safety Resource Prosecutor                  | X                                                                            |
| Steven Johnson           | Washoe County Sheriff's Office Forensic Science Division Director | X                                                                            |
| Chad Lexis               | Clark County District Attorney's Office                           | X                                                                            |
| Michael Stypa            | Las Vegas Metropolitan Police Department Forensic Laboratory      | X                                                                            |
| Lt. Andrew Granata       | Nevada State Police/Highway Patrol                                | X                                                                            |
| Others Invited           |                                                                   |                                                                              |
| Marlissa Collins         | Las Vegas Metropolitan Police Department Forensic Laboratory      | X                                                                            |
| Darby Lanz               | Clark County District Attorney's Office                           | X                                                                            |
| Shari Baughman           | Washoe County Sheriff's Office Forensic Science Division          | X                                                                            |
| Rebecca Nelson           | Washoe County Sheriff's Office Forensic Science Division          | X                                                                            |
| Nicole Vaniken           | Las Vegas Metropolitan Police Department Forensic Laboratory      | X                                                                            |
| Brad Taylor              | Washoe County Sheriff's Office                                    | X                                                                            |
| Matt Slawson             | Regional Toxicology Liaison                                       | X                                                                            |
| Legal and Support        |                                                                   |                                                                              |
| Jesselyn De Luna         | Nevada Attorney General's Office                                  | X                                                                            |
| Lindsay Saner            | Kimley-Horn                                                       | X                                                                            |

### 1. CALL TO ORDER (Non-Action Item)

The meeting was called to order by Chair Shannon Bryant at 9:01 am.

### 2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)

Chair Bryant led introductions and confirmed a quorum (5 out of 5 members present).

Other attendees introduced themselves.

### 3. PUBLIC COMMENT (Non-Action Item)

Chair Bryant welcomed two new committee members, who have filled vacancies by members who have retired: Chad Lexis from the Clark County District Attorney's Office replaced Eric Bauman and Michael Stypa from the Las Vegas Metropolitan Police Department (LVMPD) Forensic Laboratory replaced Terri Suffecool.

Michael Stypa proposed to schedule a standing quarterly COTI meeting to keep focus. This will be discussed before the next meeting.

Michael Stypa expressed challenges with the Intoxilyzer 9000 transition, specifically with CMI and software. The Committee, LVMPD, and Washoe County are working jointly to oversee some of the changes to the Nevada Administrative Code (NAC).

Matt Slawson provided an extended introduction for himself as the Regional Toxicology Liaison for Nevada and other states in the region. He has been working with LVMPD on the challenges and will be conducting a training session in Las Vegas later in June, which may be a resource for committee members.

#### 4. PREVIOUS COTI MEETING MINUTES (Discussion/For Possible Action)

The meeting minutes for the November 7, 2024, meeting were distributed to each Committee member for review and need to be approved by the Committee. No changes were requested.

- Michael Styka moved to approve the November 7, 2024, meeting minutes.
- Steven Johnson seconded the motion; it was unanimously approved. The motion passed.

#### 5. DISCUSSION OF THE PROPOSED REGULATION CHANGES TO CHAPTER 484C OF THE NEVADA ADMINISTRATIVE CODE (Discussion/Possible Action Item)

The committee received edits to the proposed changes from the Legislative Council Bureau (LCB) that included proposed changes to NAC 484 brought forward by this committee under a former Chair that never moved forward. At this time, The old proposed changes were discarded, and the new committee recommendations are included here; renumbered as LRO45-26I (LCB file reference number). The committee needs to review the changes with LCB edits.

Steven Johnson confirmed consistency within 484C.130 that the “duties of an operator” is being performed by the instrument, which would remove the necessary compliance for the check.

Michael Styka confirmed that was the intention, there still needs to be a documentation check, but with the Intoxilyzer 9000 it is an electronic checklist within the software. Mr. Styka continued to explain that two checklists would be needed during the transition process and that the approved processes (checklists) for both instruments could be included on the COTI website for reference. Chair Bryant agreed that the standards for both instruments should be available.

Marlissa Collins expressed that the language of the NAC may need to change with the removal of the paper checklist with the 8000 to avoid the constraint of a paper checklist. Mr. Johnson inquired that so long as the instructions are approved by committee, regardless of their delivery method, that NAC requirements are met. Chair Bryant explained that the documents would need to be approved by the committee and publicly available either within the NAC or referenced on the COTI website. The committee would need to need to take action to approve the checklists at a future meeting.

Chair Bryant included Jesselyn De Luna of the Attorney General’s Office to ensure that the procedures discussed would comply with legal requirements. Ms. De Luna confirmed that, similarly to the DMV, language can be added that states the instructions are approved by the committee and posted online. Chair Bryant and Ms. De Luna encouraged this to be added to the agenda for the upcoming legislative workshop, to reserve a portion of the meeting to take action on the checklists.

Ms. Collins explained that the current checklist is being modified and is not finalized. The 8000 is mostly complete because of its existing form, but the contents of the 9000 checklist will need to be discussed to ensure compliance. Ms. Collins questioned how the operator provides necessary documentation with the 9000. Chair Bryant recalled that the documentation can be retained electronically as a record of the test and can be part of the discovery packet.

No issues were found with the current wording of NAC 484C.020 or NAC 484C.030.

Mr. Johnson clarified the context of the deletion NAC 484C.060.3 due to the nature of courses taught by Forensic Analysts of Alcohol (FAAs) and a lack of manufacturer documentation on Preliminary Breath Tests (PBTs). The NAC covers the knowledge base needed to use a PBT in Nevada.

Chad Lexis expressed that, within the 90-day calibration timeframe under NAC 484C.120, the information collected is of no use if it cannot be used in court. Notice of non-appearances are largely due to calibrations. Mr. Lexis proposed changing the interval to 120 days, or to have calibration be done on Fridays or outside working hours on weekdays. The committee would like to carry this item to a future meeting.

Chair Bryant brought in the deletion of NAC 484C.140. The committee agreed with the removal of the physical logbook requirement due to similarities in records under NAC 484C.150.

Chair Bryant stated that the committee next meeting will include a legislative workshop. Per Ms. De Luna, it is a required step before submitting changes back to the LCB on their revisions. A public hearing must then be held for approval. Chair Bryant mentioned that effort should be made to get the process completed by the end of October, as he will be retiring.

#### 6. PUBLIC COMMENT (Non-Action Item)

Chair Bryant expressed gratitude and appreciation to those in attendance who assisted with proposed changes to the regulations.

#### 7. ADJOURNMENT (Discussion/For Possible Action)

- Steven Johnson moved to adjourn.
- Michael Stypa seconded the motion; it was unanimously approved. The motion passed.
- The meeting adjourned at 10:07am.
  - Next public meeting will be the legislative workshop on Tuesday, July 7, 2026
    - The agenda will come out early in anticipation of the meeting.

**PROPOSED REGULATION OF THE  
COMMITTEE ON TESTING FOR INTOXICATION**

**LCB FILE NO. R045-26I**

**The following document is the initial draft regulation proposed  
by the agency submitted on 03/16/2026**

**NAC 484C.020 Forensic analyst of alcohol: Certification.** ([NRS 484C.620](#), [484C.630](#))

1. A person must apply to the Director or his or her designee on a form furnished by the Department of Public Safety for certification as a forensic analyst of alcohol.

2. The Director or his or her designee shall certify as a forensic analyst of alcohol each applicant who:

(a) Possesses a baccalaureate degree in a natural, physical or forensic science;

(b) Has completed a minimum of:

(1) Twenty-four semester hours in the study of chemistry at an accredited college or university; or

(2) Eighteen semester hours in the study of chemistry at an accredited college or university and 1 year of full-time experience which has been approved by the Committee and is related to the forensic analysis of alcohol;

(c) Has successfully completed a ~~course which has been approved by the Committee and consisted~~ program of instruction of at least 24 hours of instruction on the physiology and effects of alcohol on humans, on the design, calibration and operation of the kind of breath-testing devices that the applicant will be calibrating or teaching others to operate; and

(d) Demonstrates ~~his or her~~ their competence in calibrating breath-testing devices and in evaluating others on their competence in operating those devices.

3. Certification as a forensic analyst of alcohol is valid for 2 years after the date of certification.

**NAC 484C.030 Forensic analyst of alcohol: Renewal of certificate.** ([NRS 484C.620](#), [484C.630](#)) The Director or his or her designee shall renew the certificate of any person certified by him or her as a forensic analyst of alcohol who applies in writing to the Director for a renewal before the certificate expires and:

1. Successfully completes ~~a course approved by the Committee, consisting of~~ at least 8 hours of ~~instruction~~ continuing education on the subjects taught in the basic course described in paragraph (c) of subsection 2 of [NAC 484C.020](#) and demonstrates the person's competence in calibrating breath-testing devices and in evaluating others on their competence in operating such devices; or

2. Submits to the Director or designee the following documents:

(a) A current resume of the person's education and other qualifications.

(b) Verification of attendance at no less than two seminars or training programs related to the influence of alcohol on drivers. The verification must include the dates of attendance, the names of the instructors and speakers, and a general description of the curriculum.

~~(c) Proof of acceptance as an expert in the field of breath alcohol testing in no less than four courts of law. The proof must include the names of the courts, date of acceptance and the names of the cases for which the person was accepted as an expert.~~

(d) Verification of continued activity in the field of breath alcohol testing since the person's previous certification.

(d) Recertification as a forensic analyst of alcohol is valid for 2 years after the date of recertification.

#### PRELIMINARY BREATH-TESTING DEVICES

##### **NAC 484C.060 Required training of operator. ([NRS 484C.630](#))**

1. Before operating a preliminary breath-testing device, the operator of a preliminary breath-testing device must satisfactorily complete a course on the operation of the instrument.

2. The instructor of the course must be a forensic analyst of alcohol, a manufacturer's representative or a person approved by a forensic analyst of alcohol.

~~3. The course must meet the manufacturer's requirements for instruction in the proper operation of the preliminary breath-testing device and be approved by the Committee.~~

#### EVIDENTIAL BREATH-TESTING DEVICES

##### **NAC 484C.100 Certification as operator. ([NRS 484C.630](#))**

1. A person or his or her employer must apply to the Department of Public Safety on a form furnished by the Department for certification of the person as an operator of an evidential breath-testing device.

2. The Director or his or her designee shall certify as an operator of an evidential breath-testing device each applicant who has successfully completed a course of instruction on the subject of the operation of devices for testing a person's breath to determine the concentration of alcohol in the person's breath which has been approved by ~~the Peace Officers' Standards and Training Commission and~~ the Committee. Such a course must be taught by a certified forensic analyst of alcohol and must include instruction on and a determination of the applicant's proficiency in the operation of the devices for which certification is granted.

3. The Director or his or her designee shall certify as an operator of an additional evidential breath-testing device each applicant who:

(a) Holds a current certification as an operator of an evidential breath-testing device; and

(b) Has successfully completed a course consisting of instruction on the subject of the operation of the device for testing a person's breath to determine the concentration of alcohol in the person's breath which has been approved by ~~the Peace Officers' Standards and Training Commission and~~ the Committee. The course must be taught

by a certified forensic analyst of alcohol and must include instruction on and a determination of the applicant's proficiency in the operation of the device for which certification is granted.

4. The certificate issued by the Director or his or her designee must specify by manufacturer and model the evidential breath-testing devices which the applicant has been certified to operate.

5. Certification as an operator of an evidential breath-testing device:

(a) Authorizes the holder of the certificate to operate any evidential breath-testing device which he or she has been certified to operate and any other such device in a series of the model of that specific evidential breath-testing device if the Committee has certified the other device in the series pursuant to [NRS 484C.610](#) and the Committee has not made a finding that the person needs additional training to operate the other device in the series; and

(b) Is valid for 3 years after the date of the certification.

**NAC 484C.110 Renewal of certificate as operator.** ([NRS 484C.630](#)) The Director or his or her designee shall renew the certificate of any person certified by the Director or designee as an operator of an evidential breath-testing device who:

1. Individually or through the person's employer applies in writing to the Director for such renewal before the person's certificate expires or within 6 months after the person's certificate expires; and

2. Successfully completes a course consisting of instruction on the operation of devices for testing a person's breath to determine the concentration of alcohol in his or her breath which has been approved by ~~the Peace Officers' Standards and Training Commission and~~ the Committee.

**NAC 484C.130 Duties of operator.** ([NRS 484C.620](#), [484C.640](#)) A certified operator of an evidential breath-testing device:

1. In the ordinary course of his or her business and at the time the operator is performing a test of a person's breath, shall use, and follow ~~the~~ instructions ~~in and enter the appropriate information on the Checklist for Operators of Breath-Testing Devices which is~~ approved by the Committee for use with the type of device that he or she is operating. ~~The operator shall provide a documentary affirmation that he or she followed the instructions.~~

~~2. Immediately before performing the evidentiary test of the person's breath, shall verify the calibration of the device by testing it using an aqueous solution or gas which is certified to contain a specific concentration of alcohol within the range that corresponds to a concentration of alcohol in the breath from .05 to .20 gram per 210 liters of breath, inclusive.~~

~~— NAC 484C.140 Records of law enforcement agency using device; entries into record. (NRS 484C.620)~~

~~— 1. Each law enforcement agency which uses an evidential breath testing device shall keep in the ordinary course of its business a chronological record for each device.~~

~~— 2. The operator or forensic analyst of alcohol shall enter into the record, at or near the time of his or her activity, for the:~~

~~— (a) Test of a person's breath on the device:~~

~~— (1) The name of the person tested;~~

~~— (2) The date and time of the test;~~

~~— (3) The name of the operator of the device;~~

~~— (4) The result of the test to verify the calibration of the device; and~~

~~— (5) The result of the test of the person's breath.~~

~~— (b) Calibration of the device:~~

~~— (1) The date and time of the calibration;~~

~~— (2) The name of the forensic analyst of alcohol who performs the calibration;~~  
~~and~~

~~— (3) The response and accuracy of the device for each test which is performed.~~

~~— (c) Maintenance or repair of the device:~~

~~— (1) The date and time of the maintenance or repair;~~

~~— (2) The name of the person performing the maintenance or repair; and~~

~~— (3) The nature and extent of the maintenance or repair.~~